

## **ENROLLMENT POLICY**

**JORDAN BAPTIST SCHOOL, a ministry of Jordan Baptist Church, reserves the privilege of setting and maintaining its own standards for student conduct, dress, and scholarship.**

**Admission is not determined on the basis of race, color, gender or nationality.**

**JBS maintains the right to refuse admittance to anyone who fails to meet its entrance requirements and to suspend or expel any student who violates the standards set down in it's handbook or other rules of conduct as defined by the administration.**

### **Admission Process**

**Prospective students, who wish to enroll in JBS, must accomplish the following:**

- 1. Faithfully attend a local, independent, fundamental New Testament Baptist church.**
- 2. Be interviewed by the administrator and/or the Pastor.**

**IN ORDER FOR A PROSPECTIVE STUDENT TO BE ENROLLED, THE PARENT(S) AND STUDENT MUST BE IN AGREEMENT ABOUT HAVING A DESIRE TO ENROLL IN OUR SCHOOL.**

**All parents and all junior high and senior high school students must sign a statement of cooperation.**

- 3. Provide the following forms:**
  - A. Copy of the student's transcript from the previous school**
  - B. Copies of the student's birth certificate and vaccination records**
  - C. Copies of the student's last report card and standardized test scores (if transferring during the school year, a grade withdrawal form)**

**Students transferring from non-traditional schools (home schools, pace programs, etc.), are required to provide notarized statements of grade level(s) and/or courses/subjects passed.**

4. Take an entrance exam, if necessary, for placement (\$50.00 testing fee).

A parent will be notified of the necessity of an entrance exam, and it will be the parent's responsibility to make an appointment with the school office for the entrance exam to be administered.

In order for a student to enter at his present grade level, he must satisfactorily achieve on or very near grade level on the exam. Any student scoring below grade level may be asked to repeat the last grade or attend a summer tutoring program at the school.

During the first nine weeks of the following school year, the instructional staff will evaluate the student's grade placement and academic record. If changes are necessary, the administration will notify the parent(s).

5. Make a classroom visit (if transferring during the school year).
6. Read the Student Handbook.
7. Submit properly completed application forms, as indicated in the registration information packet.
8. Payment of registration fees.

### **Age Requirements**

All prospective Kindergarten students (K-4 & K-5) must be 4 and 5 years of age respectively by September 1<sup>st</sup> of the present school year.

### **Student Probation**

All new students are admitted to JBS on a probationary basis. This probationary period will last one nine weeks.